



KLE SOCIETY'S
P. C. JABIN SCIENCE COLLEGE,
AUTONOMOUS, CPE PHASE -III
AFFILIATED TO KARNATAK UNIVERSITY DHARWAD
APPROVED BY UNIVERSITY GRANTS COMMISSION, NEW DELHI AND
GOVERNMENT OF KARNATAKA
Accredited at 'A++' Grade with 3.54 CGPA by NAAC
VIDYANAGAR, HUBBALLI-580031

Date: 16th September, 2023

MEETING NOTICE

A meeting of IQAC members is convened on **23rd September, 2023** at 4.00pm in the IQAC office. All IQAC members are requested to attend the meeting.

1st Meeting

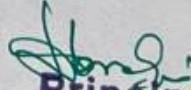
Date: 23/09/2023

Agenda:

1. To read and confirm the minutes of previous meeting held on 3rd May, 2023
2. Plan to finalize calendar of events for the academic year 2023-24.
3. Finalization academic plan of action for the year 2023-24.
4. Plan to organize Orientation program for freshers.
5. To discuss NAAC results and recommendations
6. Submission of documents for Autonomous extension through online portal.
7. To conduct Academic Council Meeting.
8. Any other matter with the permission of chair.


IQAC Coordinator
K. L. E. Society's P. C. Jabin Science College
Vidyanagar, Hubballi,
Karnataka - 580031.




Principal
K. L. E. Society's P. C. Jabin Science College
Vidyanagar, Hubballi,
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MINUTES OF THE MEETING

Meeting No: 1

Date: 23/09/2023

Time: 4.00pm

Members Present: 22

Venue: IQAC

The first meeting of Internal Quality Assurance Cell for the academic year 2023-24 was held on 23rd September, 2023. The meeting was chaired by Dr. L. D. Horakeri, Principal & Chairman of IQAC.

Presentation of the agenda of the Meeting;

Dr. Rajesha Nairy K, the coordinator of IQAC presented the agenda for the meeting.

Agenda 1:

To read and confirm the minutes of previous meeting held on 3rd May, 2023.

Resolution:

The minutes and action taken report of the last meeting held on 3rd May, 2023 were read and confirmed.

Proceedings and action taken report of the IQAC meeting held on 3rd May, 2023

Agenda 1:

To Read and confirm the minutes of previous meeting held on 2nd January, 2023.

Resolution:

The minutes and action taken report of the last meeting held on 2nd January, 2023 were read and confirmed.

Agenda 2:

To discuss Central Documentation for NAAC visit.

Resolution:

It is resolved to constitute Central Documentation committee consisting of all criteria conveners and qualitative matrices in-charge.

Action taken:

Central Documentation committee has been constituted comprising IQAC members, Criteria Conveners and Qualitative matrices in-charge.





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Agenda 3:

To discuss the presentation and finalization of all the departmental documents.

Resolution:

It is resolved to make necessary arrangements for Department Presentations in IQAC

Action taken:

Heads of the departments are informed to make presentation in front of IQAC members and faculty members. A department wise time schedule was made to verify criteria wise documents at the respective department.

Agenda 4:

To Discuss on necessary display boards for NAAC visit

Resolution:

It is resolved to finalize all display boards for NAAC visit.

Action taken:

Criteria IV members and IQAC members finalized the various display boards and displayed on prime locations.

Agenda 5:

Any other matter with the permission of chair.

Resolution:

No matter was discussed

Proceedings of the present IQAC meeting

Agenda 2:

Plan to finalize calendar of events for the academic year 2023-24.

Resolution:

It is resolved to approve the calendar of events for the academic year 2023-24 and same will be circulated to students and teachers.





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Agenda 3:

Finalization academic plan of action for the year 2023-24.

Resolution:

It is resolved to approve the strategic plan of action for the academic year 2023-24. IQAC members suggested to prepare the plan of action as per NAAC recommendations and VISION 2025.

Agenda 4:

Plan to organize Orientation program for freshers.

Resolution:

It is resolved to organize Orientation program for B.Sc. & BCA freshers in the second week of October 2023.

Agenda 5:

To discuss NAAC results and recommendations

Resolution:

Members appreciated the efforts made by the college to get A++ grade in the 5th cycle NAAC accreditation and also resolved to take necessary actions on recommendations given by NAAC peer team.

Agenda 6:

Submission of Autonomous extension through online portal.

Resolution:

It is resolved to submit Autonomous extension to UGC through online autonomous portal in the month of November 2023.

Agenda 7:

To conduct Academic Council Meeting.

Resolution:

It is resolved to conduct Academic Council Meeting in the last week September, 2023.

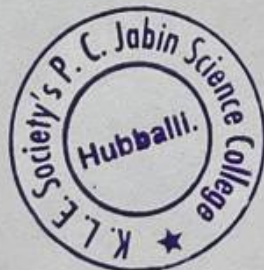
Agenda 8:

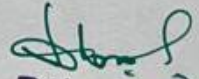
Any other matter with the permission of chair.

Resolution:

No matter was discussed


IQAC Coordinator
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Date: 18th November 2023

MEETING NOTICE

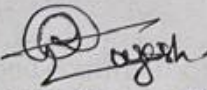
A meeting of IQAC members is convened on 25th November, 2023 at 4.00pm in the IQAC office. All IQAC members are requested to attend the meeting.

2nd Meeting

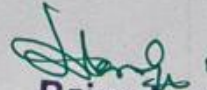
Date: 25/11/2023

Agenda:

1. To read and confirm the minutes of previous meeting held on 23rd September, 2023.
2. To conduct Autonomous Governing Body meeting.
3. Plan to organize workshop on JAM and GATE examinations.
4. Plan to conduct Guest lectures on Recent trends in science.
5. To conduct field Visits/Industry Visits etc.
6. Submission of AQAR 2022-23.
7. Any other matter with the permission of chair.


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MINUTES OF THE MEETING

Meeting No : 2

Date : 25/11/2023

Time : 4.00pm

Members Present : 21

Venue : IQAC

The Second meeting of Internal Quality Assurance Cell for the academic year 2023-24 was held on 25th November, 2023. The meeting was chaired by Dr. L. D. Horakeri, Principal & Chairman of IQAC.

Presentation of the agenda of the Meeting;

Dr. Rajesha Nairy K, the coordinator of IQAC presented the agenda for the meeting.

Agenda 1:

To read and confirm the minutes of previous meeting held on 23rd September, 2023.

Resolution:

The minutes and action taken report of the last meeting held on 23rd September, 2023 were read and confirmed.

Proceedings and action taken report of the IQAC meeting held on 23rd September, 2023

Agenda 1:

To Read and confirm the minutes of previous meeting held on 3rd May, 2023.

Resolution:

The minutes and action taken report of the last meeting held on 3rd May, 2023 were read and confirmed.





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Agenda 2:

Plan to finalize calendar of events for the academic year 2023-24.

Resolution:

It is resolved to approve the calendar of events for the academic year 2023-24 and same will be circulated to students and teachers.

Action taken:

Academic calendar of events was prepared and uploaded to website.

Agenda 3:

Finalization academic plan of action for the year 2023-24.

Resolution:

It is resolved to approve the strategic plan of action for the academic year 2023-24. IQAC members suggested to prepare the plan of action as per NAAC recommendations and VISION 2025.

Action taken:

Detailed department wise plan of action for the academic year 2023-24 was prepared and uploaded to the website.

Agenda 4:

Plan to organize Orientation program for freshers.

Resolution:

It is resolved to organize Orientation program for B.Sc. & BCA freshers in the second week of October 2023.

Action taken:

Student Orientation program for B.Sc. & BCA freshers was conducted from 4th to 6th October, 2023.





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Agenda 5:

To discuss NAAC results and recommendations

Resolution:

Members appreciated the efforts made by the college to get A++ grade in the 5th cycle NAAC accreditation and also resolved to take necessary actions on recommendations given by NAAC peer team.

Action taken:

All departments were informed to prepare five-year plan to resolve NAAC recommendations and VISION – 2028 was prepared.

Agenda 6:

Submission of Autonomous extension through online portal.

Resolution:

It is resolved to submit Autonomous extension to UGC through online autonomous portal in the month of November 2023.

Action taken:

Autonomous extension was not submitted due to technical issues in the portal.

Agenda 7:

To conduct Academic Council Meeting.

Resolution:

It is resolved to conduct Academic Council Meeting in the last week September, 2023.

Action taken:

Academic Council Meeting was conducted on 30th September, 2023

Agenda 8:

Any other matter with the permission of chair.

Resolution:

No matter was discussed





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Proceedings of the present IQAC meeting

Agenda 2:

To conduct Autonomous Governing Body meeting.

Resolution:

It is resolved to conduct Autonomous Governing Body Meeting in the last week December 2023.

Agenda 3:

Plan to organize workshop on JAM and GATE examinations.

Resolution:

It is resolved to conduct workshop on competitive examinations including JAM and GATE in the month of January, 2024.

Agenda 4:

Plan to conduct Guest lectures on Recent trends in science.

Resolution:

It is resolved to inform all departments to conduct Guest lecture, seminars on Recent trends in their domains in the month of February, 2024.

Agenda 5:

To conduct field Visits/Industry Visits etc.

Resolution:

It is resolved to inform all departments to conduct at least one field Visits/Industry Visits etc. in the month of January, 2024.

Agenda 6:

Submission of AQAR 2022-23.

Resolution:

It is resolved to submit AQAR 2022-23 in the last week of December 2023.

Agenda 7:

Any other matter with the permission of chair.

Resolution:

No matter was discussed

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K. L. E. Society's P. C. Jabin Science College
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Date: 24th February, 2024

MEETING NOTICE

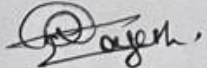
A meeting of IQAC members is convened on **2nd March, 2024** at 4.00pm in the IQAC office.
All IQAC members are requested to attend the meeting.

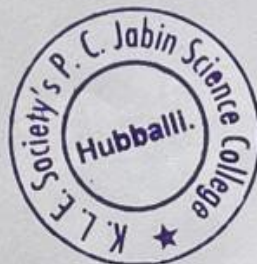
3rd Meeting

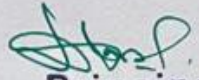
Date: 02/03/2024

Agenda:

1. To read and confirm the minutes of previous meeting held on 25th November, 2023.
2. To initiate Placements activities for the academic year 2023-24.
3. Plan to organize entrepreneurship training programme in collaboration with MSME and MGIRI, Wardha.
4. Plan to organize National Level Workshop on "Nuclear, Laser and Accelerator Technologies.
5. Plan to conduct K.L.E. Society's AAA team visit.
6. Plan to conduct technical fest for the academic year 2023-24.
7. Plan to organize visits to Institutions of National repute.
8. To conduct online Student Satisfaction Survey (SSS).
9. To conduct online faculty feedback.
10. Any other matter with the permission of chair.


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MINUTES OF THE MEETING

Meeting No : 3

Date : 02/03/2024

Time : 4.00pm

Members Present : 23

Venue : IQAC

The Third meeting of Internal Quality Assurance Cell for the academic year 2023-24 was held on 2nd March, 2024. The meeting was chaired by Dr. L. D. Horakeri, Principal & Chairman of IQAC.

Presentation of the agenda of the Meeting;

Dr. Rajesha Nairy K, the coordinator of IQAC presented the agenda for the meeting.

Agenda 1:

To read and confirm the minutes of previous meeting held on 25th November, 2023.

Resolution:

The minutes and action taken report of the last meeting held on 25th November, 2023 were read and confirmed.

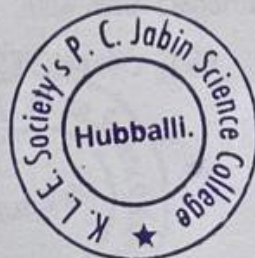
Proceedings and action taken report of the IQAC meeting held on 25th November, 2023

Agenda 1:

To Read and confirm the minutes of previous meeting held on 23rd September, 2023

Resolution:

The minutes and action taken report of the last meeting held on 23rd September, 2023 were read and confirmed.





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Agenda 2:

To conduct Autonomous Governing Body meeting.

Resolution:

It is resolved to conduct Autonomous Governing Body Meeting in the last week December 2023.

Action taken:

Autonomous Governing Body Meeting was conducted on 28th December, 2023. Members appreciated the achievements of the college and recent NAAC accreditation.

Agenda 3:

Plan to organize workshop on JAM and GATE examinations.

Resolution:

It is resolved to conduct workshop on competitive examinations including JAM and GATE in the month of January, 2024.

Action taken:

The HoDs of the Department of Mathematics, Chemistry and Biotechnology were informed to conduct workshop on competitive examinations including JAM and GATE in the month of January, 2024. The department of Mathematics conducted One Day Workshop on "JAM and GATE Examinations" on 19th January, 2024. The resource person was Mr. Shivaprakash, Research Fellow, IIT Banaras, UP.

Agenda 4:

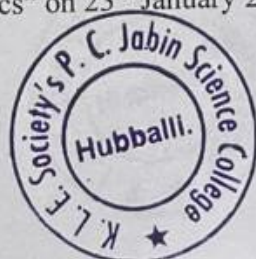
Plan to conduct Guest lectures on Recent trends in science.

Resolution:

It is resolved to inform all departments to conduct Guest lecture, seminars on Recent trends in their domains in the month of February, 2024.

Action taken:

All Heads of the Departments were informed to conduct Guest lectures and seminars on their domains. Department of statistics conducted Workshop on "Statistical Survey and Data Analysis" on 19th January 2024, Department of English conducted Guest lecture on "Learn the Art of Anchoring" on 20th January 2024 and Department of Botany conducted One Day Workshop on "Plant Systematics" on 23rd January 2024.





Since 1916

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Agenda 5:

To conduct field Visits/Industry Visits etc.

Resolution:

It is resolved to inform all departments to conduct at least one field Visits/Industry Visits etc. in the month of January, 2024.

Action taken:

The Department of chemistry organized industry visits to Bhavani Pharmaceuticals, Hubballi on 6th January, 2024. Department of Electronics organized study visits to Indian Institute of Science Bangalore and Industry visits to TMI Bengaluru on 4th January, 2024. Department of Microbiology and Biotechnology organized industry visits to Visit to Karnataka Milk Federation (KMF), Dharwad on 25th January, 2024.

Agenda 6:

Submission of AQAR 2022-23.

Resolution:

It is resolved to submit AQAR 2022-23 in the last week of December 2023.

Action taken:

Annual Quality Assurance Report of 2022-23 was presented before Autonomous Governing Body and submitted to NAAC on 30th December, 2024.

Agenda 7:

Any other matter with the permission of chair.

Resolution:

No matter was discussed

Proceedings of the present IQAC meeting

Agenda 2:

To initiate Placements activities for the academic year 2023-24.

Resolution:

It is resolved to start all Placements activities in month of March, 2024.





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Agenda 3:

Plan to organize entrepreneurship training programme in collaboration with MSME and MGIRI, Wardha.

Resolution:

It is resolved to conduct entrepreneurship training programme in collaboration with MSME and MGIRI, Wardha in the month of April 2024.

Agenda 4:

Plan to organize National Level Workshop on "Nuclear, Laser and Accelerator Technologies.

Resolution:

It is resolved to conduct one day National Level Workshop on "Nuclear, Laser and Accelerator Technologies" through School of Physical Sciences in collaboration with Indian Nuclear Society, BARC, Mumbai.

Agenda 5:

Plan to conduct K.L.E. Society's AAA team visit.

Resolution:

It is resolved to conduct Academic and Administrative Audit in the month of May 2024.

Agenda 6:

Plan to conduct technical fest for the academic year 2023-24.

Resolution:

It is resolved to conduct technical fest for the academic year 2023-24 through Electronics department in the month of June 2024.

Agenda 7:

Plan to organize visits to Institutions of National repute.

Resolution:

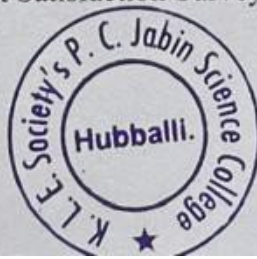
It is resolved to organize visits Research institutions in the month of May 2024.

Agenda 8:

To conduct online Student Satisfaction Survey (SSS).

Resolution:

It is resolved to take online Student Satisfaction Survey (SSS) in the last week of May 2024.





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Agenda 9:

To conduct online faculty feedback.

Resolution:

It is resolved to take online faculty feedback in the last week of May 2024.

Agenda 10:

Any other matter with the permission of chair.

Resolution:

No matter was discussed

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Date: 21st May, 2024

MEETING NOTICE

A meeting of IQAC members is convened on 28th May, 2024 at 4.00pm in the IQAC office. All IQAC members are requested to attend the meeting.

4th Meeting

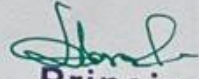
Date: 10/05/2024

Agenda:

1. To read and confirm the minutes of previous meeting held on 2nd March, 2024.
2. Plan to prepare Revised NEP regulations for all UG programmes.
3. To organize Annual Day for the academic year 2023-24.
4. To conduct Alumni Day for the academic year 2023-24.
5. To Discuss Admission Strategies for the academic year 2024-25
6. Plan to conduct Academic Council Meeting.
7. Any other matter with the permission of chair.


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MINUTES OF THE MEETING

Meeting No : 4

Date : 28/05/2024

Time : 4.00pm

Members Present : 22

Venue : IQAC

The Fourth meeting of Internal Quality Assurance Cell for the academic year 2023-24 was held on 28th May, 2024. The meeting was chaired by Dr. L. D. Horakeri, Principal & Chairman of IQAC.

Presentation of the agenda of the Meeting;

Dr. Rajesha Nairy K, the coordinator of IQAC presented the agenda for the meeting.

Agenda 1:

To read and confirm the minutes of previous meeting held on 2nd March, 2024.

Resolution:

The minutes and action taken report of the last meeting held on 2nd March, 2024 were read and confirmed.

Proceedings and action taken report of the IQAC meeting held on 2nd March, 2024.

Agenda 1:

To Read and confirm the minutes of previous meeting held on 25th November, 2023

Resolution:

The minutes and action taken report of the last meeting held on 25th November, 2023 were read and confirmed.





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VIDYANAGAR, HUBBALLI-580031

Agenda 2:

To initiate Placements activities for the academic year 2023-24.

Resolution:

It is resolved to start all Placements activities in month of March, 2024.

Action taken:

Placements activities for academic year 2023-24 was stated on 18th March, 2024 and total 37 activities have been conducted in the academic year 2023-24.

Agenda 3:

Plan to organize entrepreneurship training programme in collaboration with MSME and MGIRI, Wardha.

Resolution:

It is resolved to conduct entrepreneurship training programme in collaboration with MSME and MGIRI, Wardha in the month of April 2024.

Action taken:

Department of Physics has organized one week entrepreneurship training programme on "LED bulb, design, assembly and repair" from 22.04.2024 to 28.04.2024 in collaboration with MSME and MGIRI, Wardha.

Agenda 4:

Plan to organize National Level Workshop on "Nuclear, Laser and Accelerator Technologies.

Resolution:

It is resolved to conduct one day National Level Workshop on "Nuclear, Laser and Accelerator Technologies" through School of Physical Sciences in collaboration with Indian Nuclear Society, BARC, Mumbai.

Action taken:

School of Physical Sciences in collaboration with Indian Nuclear Society, BARC, Mumbai has planned One Day National Level Workshop on "Nuclear, Laser and Accelerator Technologies on 13th June, 2024.





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Agenda 5:

Plan to conduct K.L.E. Society's AAA team visit.

Resolution:

It is resolved to conduct Academic and Administrative Audit in the month of May 2024.

Action taken:

K.L.E. Society's Academic and Administrative Audit committee visited our campus on 21st May 2024.

Agenda 6:

Plan to conduct technical fest for the academic year 2023-24.

Resolution:

It is resolved to conduct technical fest for the academic year 2023-24 through Electronics department in the month of May 2024.

Action taken:

Department of Electronics planned two days technical fest "Techmela - 2024" from 24th -25th June, 2024.

Agenda 7:

Plan to organize visits to Institutions of National repute.

Resolution:

It is resolved to organize visits Research institutions in the month of June 2024.

Action taken:

Department of zoology organised study tour visit to Mysore and Bhandipur from 6th & 7th June, 2024.

Department of Electronics organised industrial visits to Hi-Tech Electrocomponents pvt. Ltd., Tarihal from 24th & 25th June, 2024.

Agenda 8:

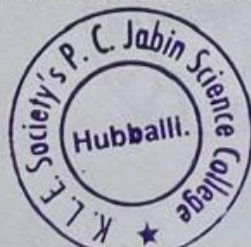
To conduct online Student Satisfaction Survey (SSS).

Resolution:

It is resolved to take online Student Satisfaction Survey (SSS) in the last week of May 2024.

Action taken:

Student Satisfaction Survey (SSS) was conducted on 15th May, 2024.





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Agenda 9:

To conduct online faculty feedback.

Resolution:

It is resolved to take online faculty feedback in the last week of June 2024.

Action taken:

Online faculty feedback was taken on 17th May, 2024.

Agenda 10:

Any other matter with the permission of chair.

Resolution:

No matter was discussed

Proceedings of the present IQAC meeting

Agenda 2:

Plan to prepare Revised NEP regulations for all UG programmes.

Resolution:

It is resolved to prepare Revised NEP regulations as per UGC & state government guidelines in the month of July, 2024 and implement the same after approval of Academic Council.

Agenda 3:

To organize Annual Day for the academic year 2023-24.

Resolution:

It is resolved to organize Annual Day for the academic year 2023-24 in the last week of June, 2024.

Agenda 4:

To conduct Alumni Day for the academic year 2023-24.

Resolution:

It is resolved to organize Alumni Day for the academic year 2023-24 in the last week of June, 2024.





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Agenda 5:

To Discuss Admission Strategies for the academic year 2024-25

Resolution:

It is resolved to give wide publicity of the college through Print media and social media.

Agenda 6:

To Discuss Admission Strategies for the academic year 2024-25

Resolution:

It is resolved to give wide publicity of the college through Print media and social media.

Agenda 7:

Plan to conduct Academic Council Meeting.

Resolution:

It is resolved to conduct Academic Council Meeting in the month of August, 2024.

Agenda 8:

Any other matter with the permission of chair.

Resolution:

No matter was discussed

AC Coordinator
K. L. E. Society's P. C. Jabin Science College
Vidyanagar, Hubballi.
Karnataka - 580031.



Principal
K. L. E. Society's P. C. Jabin Science College
Vidyanagar, Hubballi.
Karnataka - 580031.